

12<sup>th</sup> February 2021

Dear Year 12 Parents and Carers,

Year 12 Parents Evening is taking place between 4.30pm - 6.30pm on Thursday 25<sup>th</sup> February 2021. This evening will provide you with the opportunity to discuss your son/daughter's academic progress and attitude to learning in a range of subjects.

The current National Lockdown has provided us with an opportunity to carry out a Virtual Parents' Evening using a new online platform called 'School Cloud' - this will also eliminate the need for travelling to the Academy which had previously hindered parents attendance to Parents Evenings.

School Cloud allows you to book appointments online with your son/daughter's subject teachers using a device connected to the internet. Appointments are subject to availability, so we recommend you make your appointments as soon as possible. Please be aware that you will only be able to log in using one device.

To log in and book these appointments, please follow this link:

<https://southfields.schoolcloud.co.uk/>. You will be asked to fill in some information about your child which will be used to confirm your identity. If you encounter any problems with this please email [google@southfieldsacademy.com](mailto:google@southfieldsacademy.com)

A short written guide on how to book appointments can be viewed [here](#); you can also view a more detailed video about the appointment booking process [here](#). The booking system will open on Friday 12<sup>th</sup> February 2021 at 9.00am and will close on Wednesday 24<sup>th</sup> February 2021 at 3.00pm. The appointments will last 6 minutes to enable staff to see as many students and parents as possible, please ensure you keep to your scheduled appointment times.

#### **Technical information:**

Appointments can be made using one of two options:

- Automatic - your appointment times will be generated for you.
- Manual - you can select times that best suit your availability.

Once you have booked your appointments you will receive an email confirming this.

Appointments will be advertised as 8 minutes long, but they will only last 6 minutes, there is a 2 minute gap between appointments to allow teachers time to prepare themselves for their next appointment.

Only one appointment can be made per subject, where classes have more than one teacher the Head of Department has designated a teacher to conduct the appointments. Before the event all teachers of the subject will meet virtually to share information to ensure parents get a well-rounded view of the students' performance in that subject.

There is a potential for technical difficulties as School Cloud is becoming more commonly used by schools. So please bear with us as we adapt to this new form of communication.



**Southfields  
Academy**

**Principal:  
Ms Jacqueline Valin**

**Headteacher:  
Ms Wanda Golinska**

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## Parents' Evening Expectations:

There will be a high demand for appointments for this event, therefore to avoid any disappointment I would advise booking all of your appointment slots as early as possible.

We will not be providing an opportunity for you to speak to the Form Tutor on this occasion as the vast majority are subject teachers that need to report on student progress in their qualification.

Your son/daughter is expected to accompany you during these scheduled meetings as they are an integral part of the discussion.

We ask that the environment/setting is quiet so that everyone on the call can be heard for the best experience.

These evenings are vital as they allow us to keep families informed of their child's academic progress. We would like to stress the importance of signing up to these meetings, times are uncertain and as we try to navigate the guidance from the government about changes to GCSE, A Level, BTEC and CTech qualifications it is important we keep you and your child informed of how you can best prepare for this Summer's assessments.

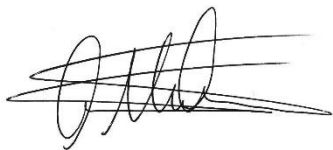
Thank you for your continuing support.

Yours faithfully,



Ms T Gray

**Deputy Headteacher**



Ms T Minto

**Head of Year 12**