

8<sup>th</sup> November 2020

Dear Year 7 Parents/Carers,

Thank you for your continued support in ensuring a successful start to your child's journey here at the Academy. As part of our ongoing transition programme, we would like to inform you about two events that are taking place this week.



**Southfields  
Academy**

**Principal:  
Ms Jacqueline Valin**

**Headteacher:  
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### **'Google Meet' – Remote Learning Practice - Friday 12th November 2021**

In the unlikely event of students once again being directed to learn from home, we will deliver lessons via 'Google Meet'. This may be a new experience for our year 7 students, and therefore it is important that we prepare your child as best we can.

We will be delivering one remote tutor time activity via Google Meet for your child, at **2.45pm on Friday 12th November, 2021.**

The students will attend the Academy as normal, and will remain in lessons up to and including period 4. The students will be dismissed at 1.10pm, at which time they should make their way home to participate in the Google Meet tutor time activity.

To support us in the smooth running of this activity please ensure your child has:

- logged onto their Southfields Academy 'Google Meet' (tutors will demonstrate this the day before the actual virtual meeting)
- muted their microphone
- something at hand to make notes

Participation in the activity is mandatory, and your child's tutor will take a register at the beginning of the session. Throughout the 'Google Meet' students should be ready to turn on their microphone and respond at the request of their tutor. For safeguarding purposes, and as stated in our 'Remote and Blended Learning Policy', no one other than the student should be present in the 'Google Meet'.

*'If there is an indication that an adult (outside of the Academy) might be present in the Google Meet, the class teacher should terminate the lesson and report it to their Head of Year.'*

### **Language Options**

In order to give your child more choice about what language they wish to study throughout their time at Southfields Academy, students study both French and Spanish during the first term of Year 7.

It is now time for them to decide which language they continue learning. All students study a language up to Year 9, whether it be French or Spanish, so it is an important decision you and your son/daughter need to make.

In order to finalise your child's preference, you need to complete the option form (that your child will bring home this week) and your child should return it by **Wednesday 24<sup>th</sup> November**. The class changes will begin the first week of the spring term.

Although we will try our best to adhere to students' preferences, unfortunately not all students will get their first choice due to class allocations and the number of teachers in each subject. Priority will be given to those pupils who return their forms first.

If you have any further questions, please do not hesitate to contact Jessica Frith, Head of Modern Foreign Languages [jessica.frith@southfieldsacademy.com](mailto:jessica.frith@southfieldsacademy.com)

To help support you and your child with this important choice, we will be positing a special languages presentation from our MFL department on the Academy website this week. This will remain on the website for only one week.

You can view this video at the following link:  
<https://www.youtube.com/watch?v=h5JduAblwtk>

INSERT LINK HERE

With best wishes  
Yours sincerely

A handwritten signature in black ink, appearing to read 'David Whitfield', with a horizontal line underneath.

David Whitfield  
Acting Deputy Headteacher , KS3