

September 2020 opening

Dear parents and carers,

Attendance

Following the full re-opening of the Academy in line with government guidance, students are expected to attend school every day, in full school uniform, in line with our new COVID protocols and timings of the day. These can be viewed on our website and are subject to change depending on national government directives or local restrictions.

- Students who have symptoms of covid, or, who have tested positive with covid must not attend school until they have recovered fully. View a helpful NHS flow diagram [here](#).
- If the household in which a student is living are isolating, the student must not attend school until the isolation period has elapsed.
- Students are expected to attend school in full school uniform. They must bring only essential equipment for lessons. This means they should have their own pencil case with pens, pencils, erasers, ruler and a calculator. Part of our safety protocols means we are unable to lend equipment to students. Students should bring their own water bottle and can bring a packed lunch if they want to. The school canteen is open for hot meals.

What to do if your child develops symptoms of COVID 19

If your child develops symptoms of COVID-19, they should remain at home for at least 10 days from the date when their symptoms appeared.

All other household members who remain well must stay at home and not leave the house for 14 days.

The 14-day period starts from the day when the first person in the house became ill.

Household members should not go to work, school or public areas and exercise should be taken within the home.

Household members staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community.

If you are able, move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period, or make some changes to adopt effective distancing at home

Symptoms

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature
- a loss of, or change in, normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness.

If your child or anyone in the household does develop symptoms, you can seek advice from your GP or NHS 111 at:

<https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/> or by phoning 111.



**Southfields
Academy**

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How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19.

Do

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available (please supply an alternative sanitiser for your child if they are allergic to the alcohol based sanitisers, otherwise hand washing is the alternative)
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Further Information

Further Information Further information is available at:

<https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19>

If there are any ***circumstances that require special consideration*** please write to our attendance officer natalie.stearn@southfieldsacademy.com who will pass on your request to the appropriate Deputy Headteacher for further consideration. Please do not contact class teachers in this instance. Tutors will pass any information on to the attendance officer.

Students working at home due to self-isolation related to COVID

Whilst the Academy is fully open students will gain most benefit from full attendance to lessons and face to face learning opportunities. A full virtual substitute provision is not possible.

The guidance will change if there is a local lockdown, or, a group of students is sent home, or, there is a significant change in the attendance rate.

Key stage 3

Students in Years 7 to 9 will have access to English, maths and science KS3 Google Classrooms. Work will be made available by these core areas. Otherwise students should visit the Year Group Google Classroom for the pastoral and foundation curriculum.

Key stage 4 and 5

Class teachers across all subjects will upload any teaching materials used throughout their lessons, classwork tasks and homework tasks. All these will be available on their Google Classroom. Students should engage with these materials and complete the work set.



W Golinska

Headteacher

Southfields Academy