

Information for parents/carers on control measures at the Academy



**Southfields
Academy**

- All students should attend school in full school uniform. 6th form students must adhere to the Academy dress code.
- Years 7, 8, 9 and Year 12 Level 2 students must arrive at the Academy no early than 8.00 a.m.
- Years 10,11,12,13 and I.G. students must arrive at the Academy no early than 9.00 a.m.
- If a student is unwell and are displaying Covid symptoms they are not to attend. Parents/carers should inform the Academy and speak to the child's G.P. to get him/her tested.
- Entry point for all students is via the back gate in King Georges Park.
- Students will be asked to sanitise or wash their hands on entry.
- All students will be registered on entry.
- The outside spaces are all marked zone areas. Your child will be directed to stand outside in a zone dedicated for their year group.
- Students must stay in their zone until the beginning of lessons. They will line up in their tutor group and then be dismissed to their lessons.
- If your child is late parents/carers should inform the Academy.
- Late students must report to the main reception where they will be registered.
- On entry and throughout the day students will be directed to sanitise or wash hands.
- At break students will stay with their year groups in their designated zones. They will be directed by staff as a year group when to use the dining facilities.
- Students are encouraged to use the toilets at break times or the changeover of lessons.
- Due to Covid restrictions no ball games will be permitted on the school site.
- Whilst moving around the site students are to follow the directional signage and the one way systems.
- Signage is clearly displayed on the walls and flooring.
- Students are to walk in single file.
- All students will wipe down and sanitise their classroom workspace before and after use.
- Students will be given wipes to sanitise their workspace.
- Face masks are not necessary but may be worn. If a student chooses to wear a mask in school it must be plain in colour. The mask should be a different one from the mask they have worn travelling to school.
- At the end of the day students will exit with their year group. Students will be escorted off the site by their teacher.
- Sanitisation stations are situated across the site.
- Water fountains are open for bottle refill only.
- The school canteen will be open for hot and cold food at break time. Students will be informed of the dining protocols and procedures.
- In line with Government guidance parents/carers must not attend the Academy without a booked appointment so if you have a query please contact the Academy reception or email so we can make any relevant arrangements.

Behaviour

- Mr Davis, Deputy Headteacher supports the Head of Years 7-10. Mr Holt, Deputy Headteacher supports the Heads of Years 11-13 and I.G.

Covid basic rules for students

- Keep hands and feet to yourself
 - Follow all instructions and protocols
 - Treat everybody with respect
 - Maintain social distancing
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- All parents/carers should be aware that any breach of our behaviour protocols by a student may result in him/her returning home to continue with their virtual home learning. He/she will remain at home until they are seen with their parent/carer by a Deputy Headteacher.
 - Normal school rewards, sanctions and detentions still apply.